



To be used in conjunction with “Blackbaud User Guide.pdf”

Blackbaud General Ledger Reporting Solution

University of Arkansas

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What is Blackbaud?



- Blackbaud is a Web based tool that provides financial information about the various gifts and endowments managed by the U of A Foundation.

Endowment Account Governance

- The U of A Foundation administers endowments according to guidelines set forth by the Financial Accounting Standards Board(FASB) along with Arkansas state law that has enacted UPMIFA.

What is Blackbaud?

- Blackbaud Terminology
 - Project ID (allocation in Advance)
 - Account Number
 - Post Date(receipt date in Advance)
 - Journal
 - Transaction Number
 - Journal Reference
 - Account Category

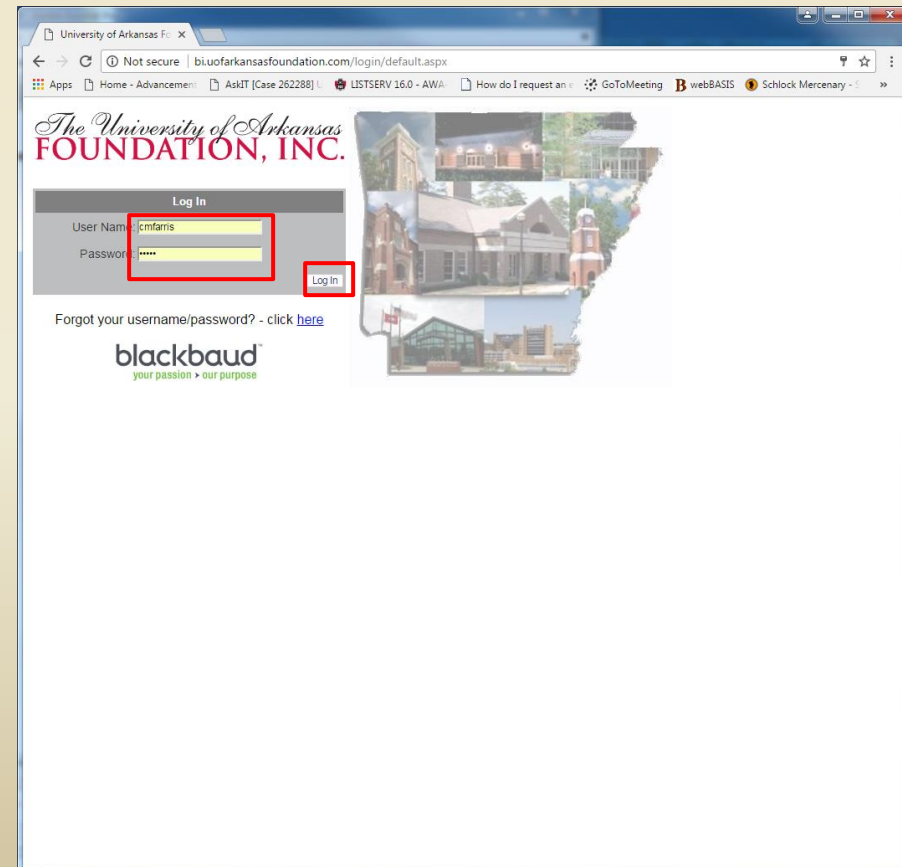
What is Blackbaud?

Blackbaud Journals

Journal	Description
AP	Accounts Payable
AI	Advance Interface
BB	Beginning Balances
CG	Capital Gain Distribution
CD	Cash Disbursement
CR	Cash Receipts
ID	Invest/Divest
JE	Journal Entry
MV	Market Value Update
TI	TRP Interest Distribution
UP	University Accounts Payable

How to Log In

- <http://bi.uofarkansasfoundation.com/login/default.aspx>
- Login will be provided to you through email from the Foundation.
- User Name: Email Prefix (i.e. cmfarris)



The Home Menu Page

Blackbaud User Guide
Page: 2

Return to Home
Menu Page

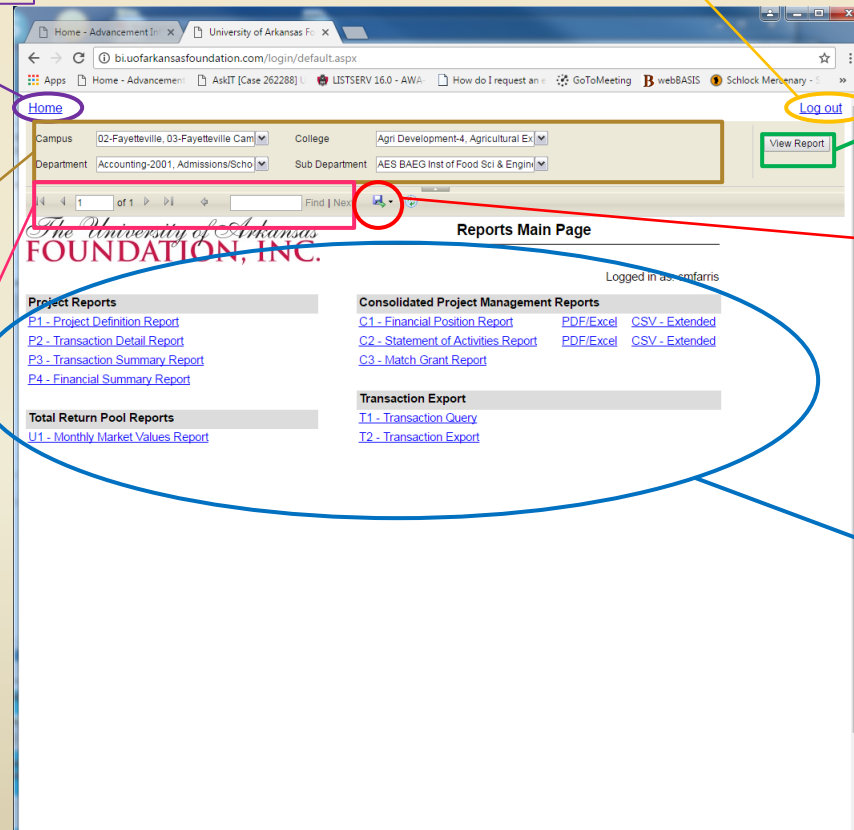
Log out

View Report
(Step 1)

Hierarchical Report
Filters (Move from
Top to Bottom)

Export
Report
(Step 2)

Navigation Bar



Available Report Types



Reports Main Page

Logged in as: cmfarris

Project Reports

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Transaction Export

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Available Report Types

P1 – Project Definition Report

- **Primary Purpose:** Brief Synopses of Today's Current Balance
- **Who uses?** Everyone for Quick Recap
- **What's Unique?** Lists the Hierarchy of the Report in the Bottom Right

The screenshot displays the 'Project Definition Report' for 'Project - 30000001 - Gordon Morgan Family Scholarship' as of 6/6/2017. The report is generated from the 'bi.uofarkansasfoundation.com/login/default.aspx' website. The interface includes a 'Campus' dropdown menu set to '02-Fayetteville' and a 'View Report' button. The report title is 'Project Definition Report' with a subtitle 'Detailed listing of project attributes, organizational hierarchy, current balance and related notes'. The project details table on the left lists attributes such as Status (Active), Project Type (Foundation), Date Established (12/29/1998), Net Asset Class (Permanent), Endowment Type (Permanent Endowment), Earnings Distribution (31000001), Designation, Use Code (UG Scholarship - B), Constituent Area (Multicultural Student Affairs - GS), Program Type (Not Applicable), University Reference (NA), X-Ref Number (029052000), and Income Restrictions (Not Applicable). The balance sheet table on the right shows the current balance as of 6/6/2017, with Net Assets of \$27,135.79. The organizational hierarchy table at the bottom right, highlighted with a red border, lists the Campus (02-Fayetteville), College (Vice Provost Diversity-2868), Department (Vice Provost Diversity-2868), and Sub Department (Assoc VC Multicultural Student-1743).

Project Definition	
Status	Active
Project Type	Foundation
Date Established	12/29/1998
Net Asset Class	Permanent
Endowment Type	Permanent Endowment
Earnings Distribution	31000001
Designation	
Use Code	UG Scholarship - B
Constituent Area	Multicultural Student Affairs - GS
Program Type	Not Applicable
University Reference	NA
X-Ref Number	029052000
Income Restrictions	Not Applicable

Balance as of:	7/1/2016	6/6/2017
Cash	\$0.00	\$0.00
Pledges Receivable	\$0.00	\$0.00
Other Assets	\$0.00	\$0.00
Pooled Assets	\$25,249.61	\$27,135.79
Accounts Payable	\$0.00	\$0.00
Net Assets	\$25,249.61	\$27,135.79

Hierarchy	
Campus	02-Fayetteville
College	Vice Provost Diversity-2868
Department	Vice Provost Diversity-2868
Sub Department	Assoc VC Multicultural Student-1743

Available Report Types

- The 30 vs the 31.
 - The 30 shows amount in the Endowment. (This is what is gaining interest.)
 - The 31 shows the amount sent to Allocation. (This is what can be spent.)
- Navigate to the 31 by changing pages to page 2.

[Home](#)

Campus: 02-Fayetteville

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The University of Arkansas
FOUNDATION, INC.

Project Definition Report
Detailed listing of project attributes, organizational hierarchy, current balance and related notes
As of: 6/13/2017

Project - 31000001 - Gordon Morgan Family Scholarship

Project Definition	
Status	Active
Project Type	Foundation
Date Established	10/22/1999
Net Asset Class	Temporary
Endowment Type	Non Endowed
Earnings Distribution	31000001
Designation	
Use Code	UG Scholarship - B
Constituent Area	Multicultural Student Affairs - GS
Program Type	Not Applicable
University Reference	039239129
X-Ref Number	029052001
Income Restrictions	Not Applicable

Balance as of:	7/1/2016	6/13/2017
Cash	\$2,176.05	\$3,278.29
Pledges Receivable	\$0.00	\$0.00
Other Assets	\$0.00	\$0.00
Pooled Assets	\$0.00	\$0.00
Accounts Payable	\$0.00	\$0.00
Net Assets	\$2,176.05	\$3,278.29

Hierarchy	
Campus	02-Fayetteville
College	Vice Provost Diversity-2868
Department	Vice Provost Diversity-2868
Sub Department	Assoc VC Multicultural Student-1743

Project Notes

Report executed: 6/13/2017 10:49:35 AM <Disclaimer> : Unaudited Interim Statement Executed by: cmfarris

Available Report Types

P2 – Transaction Detail Report

- **Primary Purpose:** All of the Activity for the Project. “Like” a Checkbook Ledger. All of the Credits and Debits itemized.
- **Who uses?** Everyone for Detailed Information
- **What’s Unique?**
 - The most current activity is at the top of the report
 - You can search by Individual Transaction, within 1 Fiscal Year

Home Log out

Fiscal Year: FY17 Period type: YTD View Report

Journal Reference

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The University of Arkansas FOUNDATION, INC.

Project Transaction Detail Report

Listing of all transactions and balances within a specified date range for a Project

For the period: 7/1/2016 - 6/6/2017

Project
30000001 - Gordon Morgan Family Scholarship
Endowment Type - Permanent Endowment
Net Asset Class - Permanent
Campus - 02-Fayetteville

Transaction Number	Post Date	Account Number	Account Description	Amount	Debit / Credit	Journal	Journal Reference
18594-0001	4/30/2017	02-10000	Cash	\$251.74	Debit	ID	Invest/Divest - 0.0725 Purchased @
18594-0002	4/30/2017	02-16200	Total Return Pool	(\$251.74)	Credit	ID	Invest/Divest - 0.0725 Purchased @
18596-0041	4/30/2017	02-16200	Total Return Pool	\$489.15	Debit	MV	Market Value Update - As of 4/30/20
18596-0042	4/30/2017	02-46000	Gain(Loss)	\$489.15	Credit	MV	Market Value Update - As of 4/30/20
18445-0073	4/1/2017	02-10000	Cash	(\$214.58)	Credit	CG	Cap Gain Dist for Q/E 3/31/2017
18447-00043	4/1/2017	02-10000	Cash	(\$6.19)	Credit	FO	Find O/H Q/E 2017-03-31
18447-00044	4/1/2017	02-10000	Cash	(\$30.97)	Credit	DO	Dev O/H Q/E 2017-03-31
18445-0074	4/1/2017	02-46000	Gain(Loss)	(\$214.58)	Debit	CG	Cap Gain Dist for Q/E 3/31/2017
18447-00045	4/1/2017	02-46000	Gain(Loss)	(\$6.19)	Debit	FO	Find O/H Q/E 2017-03-31
18447-00046	4/1/2017	02-46000	Gain(Loss)	(\$30.97)	Debit	DO	Dev O/H Q/E 2017-03-31
18431-0041	3/31/2017	02-16200	Total Return Pool	\$259.11	Debit	MV	Market Value Update - As of 3/31/20
18431-0042	3/31/2017	02-46000	Gain(Loss)	\$259.11	Credit	MV	Market Value Update - As of 3/31/20
18179-0041	2/28/2017	02-16200	Total Return Pool	\$430.78	Debit	MV	Market Value Update - As of 2/28/20
18179-0042	2/28/2017	02-46000	Gain(Loss)	\$430.78	Credit	MV	Market Value Update - As of 2/28/20
18093-0001	1/31/2017	02-10000	Cash	\$265.97	Debit	ID	Invest/Divest - 0.0799 Purchased @
18093-0002	1/31/2017	02-16200	Total Return Pool	(\$265.97)	Credit	ID	Invest/Divest - 0.0799 Purchased @
18095-0041	1/31/2017	02-16200	Total Return Pool	\$433.73	Debit	MV	Market Value Update - As of 1/31/20
18095-0042	1/31/2017	02-46000	Gain(Loss)	\$433.73	Credit	MV	Market Value Update - As of 1/31/20
17879-0069	1/1/2017	02-10000	Cash	(\$228.85)	Credit	CG	Cap Gain Dist for Q/E 12/31/2016
17881-00043	1/1/2017	02-10000	Cash	(\$6.19)	Credit	FO	Find O/H Q/E 2016-12-31

Available Report Types

P3 – Transaction Summary Report

- **Primary Purpose:** Similar to P2 but shows all Transactions by Category. Allows summarization by Account Category
- **Who uses?** Everyone
- **What's Unique?**
 - Filtering

The screenshot displays the 'Project Transaction Summary Report' for 'The University of Arkansas FOUNDATION, INC.'. The report is for the period 7/1/2016 - 6/7/2017. A callout box highlights the 'Account Category' dropdown menu, which is currently set to 'Accounts Payable, Cash, Expense, ...'. The dropdown list includes the following options:

- ☒ (Select All)
- ☒ Accounts Payable
- ☒ Cash
- ☒ Expense
- ☒ Fund Balance
- ☒ Gain-Loss
- ☒ Gift
- ☒ Interest

The main report table shows a list of transactions with columns for Transaction Number, Post Date, Account Number, Account Description, Amount, Debit/Credit, and Journal Reference. The first few rows of the table are:

Transaction Number	Post Date	Account Number	Account Description	Amount	Debit/Credit	Journal Reference
18594-0001	7/30/2017	02-10000	Cash	\$251.74	Debit	ID Invest/Divest - 0.0725 Purchased @ 3472.1478 Per Share
18445-0073	4/1/2017	02-10000	Cash	(\$214.58)	Credit	CG Cap Gain Dist for Q/E 3/31/2017
18447-0004	4/1/2017	02-10000	Cash	(\$6.19)	Credit	FO Find OH Q/E 2017-03-31
18447-00044	4/1/2017	02-10000	Cash	(\$30.97)	Credit	DO Dev OH Q/E 2017-03-31

P4 – Financial Summary Report

- [illegible]

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FY FY17
Period YTD
[View Report](#)

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Project Financial Summary Report

Project financial position and statement of activity with a transaction drilldown

As of: 6/7/2017

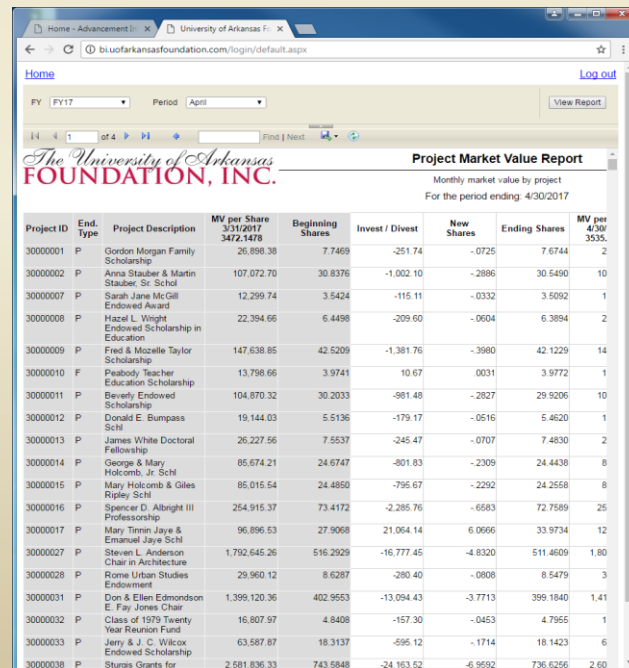
Project	Project Description	Campus	Endowment Type
300000001	Gordon Morgan Family Scholarship	02:Fayetteville	Permanent Endowment

	Month Ended 6/7/2017	Current YTD 6/7/2017	Last Fiscal YTD 6/7/2016
Financial Position			
Cash		\$0.00	\$0.00
Pledge Receivable		\$0.00	\$0.00
Other Assets		\$0.00	\$0.00
Pooled Assets		\$27,135.79	\$25,425.64
Accounts Payable		\$0.00	\$0.00
Ending Net Assets		\$27,135.79	\$25,425.64
Statement of Activities			
Gift Revenue	\$0.00	\$0.00	\$0.00
Pledge Revenue	\$0.00	\$0.00	\$0.00
Total Contributions	\$0.00	\$0.00	\$0.00
Gain (Loss)	\$0.00	\$1,886.18	(\$1,481.73)
Interest	\$0.00	\$0.00	\$0.00
Total Investment Income	\$0.00	\$1,886.18	(\$1,481.73)
Total Other Income	\$0.00	\$0.00	\$0.00
Total Revenue	\$0.00	\$1,886.18	(\$1,481.73)
Total Expense	\$0.00	\$0.00	\$0.00
Change in Net Assets	\$0.00	\$1,886.18	(\$1,481.73)

Available Report Types

U1 – Monthly Market Values Report

- **Primary Purpose:** Monthly Investment Information. Similar to a Mutual Fund readout.
- **Who uses?** Seldom used but available.
- **What's Unique?**
 - Shows both the historical and the current value of the Endowments.



Home - Advancement - University of Arkansas Foundation, Inc. - Login

Home Log out

FY FY17 Period April View Report

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The University of Arkansas FOUNDATION, INC.

Project Market Value Report

Monthly market value by project
For the period ending: 4/30/2017

Project ID	End. Type	Project Description	MV per Share 3/31/2017 3472.1478	Beginning Shares	Invest / Divest	New Shares	Ending Shares	MV per Share 4/30/2017 3535.
30000001	P	Gordon Morgan Family Scholarship	26,898.38	7,7469	-251.74	-0.0725	7,6744	2
30000002	P	Anna Stauber & Martin Stauber, Sr. Schol	107,072.70	30,8376	-1,002.10	-2886	30,5490	10
30000007	P	Sarah Jane McGill Endowed Award	12,299.74	3,5424	-115.11	-0.0332	3,5092	1
30000008	P	Hazel L. Wright Endowed Scholarship in Education	22,394.66	6,4498	-209.60	-0.0604	6,3894	2
30000009	P	Fred & Mozelle Taylor Scholarship	147,638.85	42,5209	-1,381.76	-3980	42,1229	14
30000010	F	Peabody Teacher Education Scholarship	13,798.66	3,9741	10.67	.0031	3,9772	1
30000011	P	Beverly Endowed Scholarship	104,870.32	30,2033	-981.48	-2827	29,9206	10
30000012	P	Donald E. Bumpass Schl	19,144.03	5,5136	-179.17	-0.0516	5,4620	1
30000013	P	James White Doctoral Fellowship	26,227.56	7,5537	-245.47	-0.0707	7,4830	2
30000014	P	George & Mary Holcomb, Jr. Schl	85,674.21	24,6747	-801.83	-2309	24,4438	8
30000015	P	Mary Holcomb & Giles Ripley Schl	85,015.54	24,4850	-795.67	-2292	24,2558	8
30000016	P	Spencer D. Albright III Professorship	254,915.37	73,4172	-2,285.76	-6583	72,7589	25
30000017	P	Mary Timin Jaye & Emanuel Jaye Schl	96,896.53	27,9068	21,064.14	6,0666	33,9734	12
30000027	P	Steven L. Anderson Chair in Architecture	1,792,645.26	516,2929	-16,777.45	-4,8320	511,4609	1,80
30000028	P	Rome Urban Studies Endowment	29,960.12	8,6287	-280.40	-0.0808	8,5479	3
30000031	P	Don & Ellen Edmondson E. Fay Jones Chair	1,399,120.36	402,9553	-13,094.43	-3,7713	399,1840	1,41
30000032	P	Class of 1979 Twenty Year Reunion Fund	16,807.97	4,8408	-157.30	-0.0453	4,7955	1
30000033	P	Jerry & J. C. Wilcox Endowed Scholarship	63,587.87	18,3137	-595.12	-0.1714	18,1423	6
30000038	P	Sturms Grants for	2,581,836.33	743,5848	-24,163.52	-6,9592	736,6256	2,60

C1 – Financial Position Report

- **Primary Purpose:** Department or college level view within the entire organization.
- **Who uses?** Financial Officers
- **What's Unique?**
 - Can be used to view both Endowments and Pledges
 - Hyperlinks drill down to the P4 report (which leads to the P3)

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P3

Project Transaction Summary Report

[Link](#)
[Link](#)
[Link](#)
[Link](#)

Project	Category	Sub-Category	Account Type	Account Name	Account Description	Account Number	Account Balance
Project 1	Category 1	Sub-Category 1	Account 1	Account 1	Account 1	Account 1	Account 1
			Account 2	Account 2	Account 2	Account 2	Account 2
			Account 3	Account 3	Account 3	Account 3	Account 3
			Account 4	Account 4	Account 4	Account 4	Account 4
			Account 5	Account 5	Account 5	Account 5	Account 5
			Account 6	Account 6	Account 6	Account 6	Account 6
			Account 7	Account 7	Account 7	Account 7	Account 7
			Account 8	Account 8	Account 8	Account 8	Account 8
			Account 9	Account 9	Account 9	Account 9	Account 9
			Account 10	Account 10	Account 10	Account 10	Account 10

[illegible]

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[bioinfoarkansasfoundation.com/login/default.aspx](#)

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[Log out](#)

FY: FY17

Period: April

View Report

Campus: 02-Fayetteville 03-Fayetteville Cam

College: Agri Development-4, Agricultural En

Department: Accounting-2001, Admissions/Scho

Sub Department: AES BAEI Inst of Food Sci & Engin

Net Asset Class: Permanent, Temporary, Unrestricted

Endowment Type: Planned Gift Endowment, Future En

Constituent Area: University of Arkansas Foundation

Program Type: AD - Academic Program Dev, CP -

Display parameters? ☐ True ☒ False

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Find | Next

Financial Position Report

Consolidated presentation of project financial position filtered by pr

As of: 4/30/2017

Project ID	Project Description	Cash	Pledges Receivable	Other Assets	Pooled Assets	Accoun Payabl
300000001	ordon Morgan Family scholarship	\$0.00	\$0.00	\$0.00	\$27,135.79	
310000001	ordon Morgan Family scholarship	\$3,278.29	\$0.00	\$0.00	\$0.00	
300000002	anna Stauber & Martin Stauber, Jr Schol	\$0.00	\$0.00	\$0.00	\$108,017.71	
310000002	anna Stauber & Martin Stauber, Jr Schol	\$5,468.71	\$0.00	\$0.00	\$0.00	
300000003	erence B. Williams Memorial	\$30,516.59	\$0.00	\$0.00	\$0.00	
300000004	len S. Smith Gift Ann	(\$14,134.78)	\$0.00	\$9,711.03	\$0.00	\$0.00
300000005	edy Raczobacks	\$64.14	\$0.00	\$0.00	\$0.00	
300000007	arah Jane McGill Endowed ward	\$0.00	\$0.00	\$0.00	\$12,408.12	
310000007	arah Jane McGill Endowed ward	\$620.39	\$0.00	\$0.00	\$0.00	
300000008	razel L. Wright Endowed scholarship in Education	\$0.00	\$0.00	\$0.00	\$22,592.18	
310000008	razel L. Wright Endowed scholarship in Education	\$1,030.59	\$0.00	\$0.00	\$0.00	
400000008	onymous PGI-CRA1	\$0.00	\$0.00	\$882,337.01	\$0.00	\$1,754.11
300000009	red & Mizelle Taylor scholarship	\$0.00	\$0.00	\$0.00	\$148,941.68	
310000009	red & Mizelle Taylor scholarship	\$7,526.00	\$0.00	\$0.00	\$0.00	
300000010	onymous PGI-CRA2	\$0.00	\$0.00	\$2,647,609.24	\$0.00	\$4,203.11
400000010	eadoby Teacher Education scholarship	\$0.00	\$0.00	\$0.00	\$14,062.92	
310000010	eadoby Teacher Education scholarship	\$0.00	\$0.00	\$0.00	\$0.00	

Available Report Types

C2 – Statement of Activities Report

- **Primary Purpose:** A Rolled-up version of the P4.
- **Who uses?** Financial Officers
- **What's unique?** The P4 shows individual Projects, this report shows all Projects.

Home - Advancement - University of Arkansas Foundation - bi.uofarkansasfoundation.com/login/default.aspx

Home

Log out

FY

FY17

Period

YTD

View Report

Campus

02-Fayetteville, 03-Fayetteville Cam

College

Agri Development-4, Agricultural Ex

Department

Accounting-2001, Admissions/Scho

Sub Department

AES BAEG Inst of Food Sci & Engin

Net Asset Class

Permanent, Temporary, Unrestricted

Endowment Type

Planned Gift Endowment, Future En

Constituent Area

0 - University of Arkansas Foundatio

Program Type

AD - Academic Program Dev, CP - C

Display parameters?

☐ True ☒ False

14

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Find

Next

The University of Arkansas

FOUNDATION, INC.

Statement of Activites Report

Consolidated presentation of project activities filtered by project

For the period: 7/1/2016 - 6/6/2017

Project ID	Project Description	Beginning Balance	Income					Ending Balance
			Gifts	Pledges	Gain/Loss	Interest	Other Income	
20000001	Gordon Morgan Family Scholarship	\$25,249.61	\$0.00	\$0.00	\$1,886.18	\$0.00	\$0.00	
21000001	Gordon Morgan Family Scholarship	\$2,176.05	\$0.00	\$0.00	\$893.87	\$208.37	\$0.00	
20000002	Anna Stauber & Martin Stauber, Sr. Schol	\$100,013.57	\$500.00	\$0.00	\$7,504.14	\$0.00	\$0.00	
21000002	Anna Stauber & Martin Stauber, Sr. Schol	\$5,521.01	\$0.00	\$0.00	\$3,546.30	\$801.40	\$0.00	
20000003	Florence B. Williams Memorial	\$33,345.37	(\$3,000.00)	\$0.00	\$0.00	\$171.22	\$0.00	
20000004	Ellen S. Smith Gift Ann	(\$5,100.99)	\$0.00	\$0.00	\$725.57	\$151.22	\$0.00	
20000006	Lady Razorbacks	\$3,128.66	\$42.50	\$0.00	\$0.00	\$10.80	\$0.00	
20000007	Sarah Jane McGill Endowed Award	\$11,546.06	\$0.00	\$0.00	\$862.06	\$0.00	\$0.00	
21000007	Sarah Jane McGill Endowed Award	\$619.37	\$0.00	\$0.00	\$408.74	\$92.28	\$0.00	
20000008	Hazel L. Wright Endowed Scholarship in Education	\$18,572.94	\$2,500.00	\$0.00	\$1,519.24	\$0.00	\$0.00	
21000008	Hazel L. Wright Endowed Scholarship in Education	\$998.36	\$0.00	\$0.00	\$678.31	\$153.92	\$0.00	
20000009	Anonymous PG1-CRAT1	(\$821,689.08)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
20000009	Fred & Mozelle Taylor Scholarship	\$138,589.03	\$0.00	\$0.00	\$10,352.65	\$0.00	\$0.00	
21000009	Fred & Mozelle Taylor Scholarship	\$7,436.37	\$0.00	\$0.00	\$4,906.22	\$1,103.41	\$0.00	
20000009	Anonymous PG1-CRAT2	(\$1,394,915.40)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
20000010	Peabody Teacher Education Scholarship	\$12,548.00	\$0.00	\$0.00	\$1,416.33	\$98.59	\$0.00	
21000010	Peabody Teacher Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Available Report Types

C3 – Match Grant
Report
(No Hyperlink)

- **Primary Purpose:** This is a Special Report used to track the Walton Family Grant.
- **Who uses?** Financial Officers
- **What's unique?** There are two primary codes: 02 = Fayetteville Campus 03 = Foundation



The University of Arkansas
FOUNDATION, INC.

Match Grant Report
Consolidated view of Walton Challenge Grant projects
As of: 5/31/2017

Campus	Project ID	Project Description	Cash	Pledges Receivable	Other Assets	Pooled Assets	Acc Pay
Grant ID 0001							
02	3000829	BancorpSouth Endowed Library Fund	\$0.00	\$0.00	\$0.00	\$32,246.91	\$0.00
02	3100829	BancorpSouth Endowed Library Fund	\$2,068.09	\$0.00	\$0.00	\$0.00	\$0.00
03	3000880	BancorpSouth Endowed Library Fund	\$0.00	\$0.00	\$0.00	\$31,778.22	\$0.00
03	3100880	BancorpSouth Endowed Library Fund	\$3,337.44	\$0.00	\$0.00	\$0.00	\$0.00
Grant ID 0002							
02	30009376	Ann W. Basore End Doctoral Fellowship	\$0.00	\$0.00	\$0.00	\$64,365.91	\$0.00
02	31009376	Ann W. Basore End Doctoral Fellowship	\$15,518.19	\$0.00	\$0.00	\$0.00	\$0.00
03	30009377	Ann W. Basore End Doctoral Fellowship	\$0.00	\$0.00	\$0.00	\$64,954.45	\$0.00
03	31009377	Ann W. Basore End Doctoral Fellowship	\$16,910.86	\$0.00	\$0.00	\$0.00	\$0.00
Grant ID 0003							
02	40000054	Anonymous PG 16 Crut	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03	30009068	Dr. Wray Wilkes Doctoral Fellowships	\$0.00	\$0.00	\$0.00	\$246,244.97	\$0.00
03	31009068	Dr. Wray Wilkes Doctoral Fellowships	\$51,275.95	\$0.00	\$0.00	\$0.00	\$0.00
Grant ID 0004							
02	30007230	Ansel & Virginia Condray End Prof in Chemical Engineering	\$0.00	\$24,000.00	\$0.00	\$360,343.32	\$0.00

Available Report Types

T1 – Transaction Query Report

- **Primary Purpose:** This report allows you to search for a specific Transaction by Donor ID, Gift ID, etc...
- What's unique?
 - Not limited to a single year's data.

T2 – Transaction Export Report

- **Primary Purpose:** This searches for General Reference by Project ID.
- **What's unique?** Requires that you have the Project ID.

Addendum 1 – Account Codes

Financial Position

- ☐ Cash
- ☐ Pledge Receivable
- ☐ Other Assets
- ☐ Pooled Assets
- ☐ Accounts Payable
- ☐ Fund Balance

Statement of Activities

- ☐ Gift
- ☐ Pledge Revenue
- ☐ Gain(Loss)
- ☐ Interest
- ☐ Other Income
- ☐ Expense

Addendum 2 - Glossary

Endowments: Permanent assets that are invested to earn income that is used to support an organizations ongoing activities.

Gift: A voluntary transfer of an asset to U of A Foundation(cash, checks, securities, personal property) in which the donor receives no compensation or significant benefit.

Endowment Book Value: The original gift plus subsequent gifts and reinvested income.

Endowment Market Value: Endowments share of the endowment pools' investment portfolio at a specific point in time.

Addendum 2 - Glossary

Permanent Endowments: An endowment specified by the donor to be held in perpetuity and invested to produce income.

Quasi Endowments: Function as permanent endowment with the exception of permitting divestment of principal.

TRP: Total return pool. Pooled endowment investment portfolio.

Endowed Unit Value: $\text{TRP Market Value} / \text{TRP units}$

Invest/Divest: Purchase or sale of TRP units.

Addendum 3 - Monthly/Quarterly Endowment Accounting

Monthly Endowment Accounting

Endowed gift
deposited and
recorded in
Advance

Deposit file from
Advance posted
to Blackbaud
Daily

Foundation runs a
report after month
end close of all
cash gifts to
endowments

Foundation runs
an invest batch
purchasing units in
TRP pool

Foundation
calculates a new
Market Value per
share and creates
and post a
Market Value
Update Batch

Addendum 3 - Monthly/Quarterly Endowment Accounting

Quarterly Endowment Accounting

36 month average unit value is applied to spending rate to determine quarterly distribution

TRP interest is allocated to endowed accounts

Cap Gain is distributed from endowment corpus to spending to complete the funding of the quarterly distribution

Addendum 4 – Classification of Endowment Funds

Permanently Restricted: A donor specifies that a gift be “endowed” to be held in perpetuity with annual investment earnings to be spent in accordance to donor’s specifications.

Temporarily Restricted: When a donor specifies how he/she wants the gift to be spent.

Unrestricted: When a donor places no restrictions on how the gift may be spent.

U of A Foundation, Development Office, and the department receiving the gifts are all jointly responsible for ensuring that the gift is spent according to donor intent.

Allocation Questions

